

GREAT BEND CITY COUNCIL MEETING

April 1, 2024

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/qbcitycouncil/>.

AGENDA

Members present:

__ Mayor Cody Schmidt	__ Councilmember Cory Urban
__ Councilmember Kevyn Soupiset	__ Councilmember Lindsey Krom-Craven
__ Councilmember Rickee Maddox	__ Councilmember Tina Mingenback
__ Councilmember Alan Moeder	__ Councilmember Davis Jimenez
__ Councilmember Jolene Biggs	__ Attorney Allen Glendenning
__ Administrator Brandon Anderson	__ Clerk/Finance Director Shawna Schafer
__ Assistant Administrator Logan Burns	

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on April 1, 2024.
- b) **Claim's Warrant Register 4-1-24:** Covering 2024 bills to date.
- c) **Payroll Register P/R 3-22-24:** Covering payroll ending March 16, 2024, in the amount of \$518,600.44.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Street Closure:** Close Lakin Avenue from Main Street to Kansas Avenue for the Car Show & Cruise Night, Friday May 31, 2024 from 12pm to 8pm.
- f) **Street Closure:** Close Main Street from 24th Street to Lakin Avenue for the parade on Friday May 31, 2024 from 5:30pm to 6:30pm.
- g) **Street Closure:** Close North half of Lakin Avenue from Main Street to Kansas Avenue from 7am to Midnight on Saturday June 1, 2024 for the June Jaunt events in Jack Kilby Square.
- h) **June Jaunt Beer Garden:** Grant permission to host the June Jaunt Beer Garden in Jack Kilby Square on June 1, 2024.
- i) **Jack Kilby Square Curfew Extension:** Authorize people to be in Jack Kilby Square past Midnight on May 31 and June 1, 2024 for the cleanup of the event.

- j) **Sports Complex Concessions Lease Agreement:** Authorize the Mayor to sign the concessionaire lease with Jason Ward at the Sports Complex.
- k) **Fire Department Township Contracts:** The City of Great Bend annually enters into contracts with the Townships of Liberty, Buffalo, Great Bend and South Bend to provide the fire service on an annual basis. The new contract rate for the 2024 year includes a 4% increase over the 2023 contracts. The township's contract runs from February 1, 2024 through January 31, 2025.
- l) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may wish to speak by abiding by the 3-minute limit. If a large group is present for the same topic, the mayor, in his discretion, may ask that you elect 1 spokesperson, and he could allow a longer time for that individual to speak.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Brandon Anderson will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Economic Development Report:** Economic Development Inc. President Sara Arnberger will present her monthly report.

Recommendation: Informational item.

4. **Abatements:** Assistant City Administrator Logan Burns will present abatements.

Recommendation: Take action on abatements.

5. **Release of Unused Easement:** In 2003 the owners of a strip land along the east side of Fire Station #2 granted an easement to the city. That easement

does not align with any street or road and has not been used for any purpose by the city. City Administrator Brandon Anderson will report.

Recommendation: Motion to approve Resolution 040124-, release of unused easement.

- 6. Flock Cameras Grant:** In February of 2024, we were made aware that we would be receiving the grant, in the amount of \$132,000, and that the funds would be released in September. Those funds will be used to renew the lease for the existing 12 cameras and add 8 additional cameras, for a period of 24 months. Police Chief Steve Haulmark will report.

Recommendation: Motion to grant authorization for the Great Bend Police Department to accept the grant award and to enter into the subsequent lease agreement with Flock Safety.

- 7. Cemetery Truck:** The city received two bids. The low bid was \$45,935.00 for 2500 Tradesman. Chevrolet was \$54,294.00 and Ford is not currently bidding fleet vehicles. We currently have budgeted \$40,000 in 2024 and the remaining balance will be paid from leftovers reserves from previous cemetery/park capital purchases that total \$9,321.00. We will be trading in a 2011 F-150 for \$1,500.00. This truck has 107683 miles with ongoing mechanical issues. Public Lands Director Scott Keeler will report.

Recommendation: Motion to approve the purchase of the 2500 Tradesman from Marmie Motors in the amount of \$45,935.00.

- 8. Brit Spaugh Park Addition:** Through the Quality-of-Life tax initiative, Brit Spaugh Park addition was a project scheduled for 2024 and the City Council approved BG Consultants to provide construction documents for the project. City staff met with BG Consultants over a period of 8 months to come up with a sustainable project that would benefit the city of Great Bend for years to come. Construction documents were completed in January and the project was put out for a competitive bid in February. The expectation from BG Consultants was that the project was to be around a \$2.1 million project. We received one bid from Prairie Landworks Inc. out of McPherson, KS for a total bid of \$3,019,000 that did not include any unit pricing for mini-shelters, picnic tables and trash receptacles. Elevated pricing seems to be contributed to inflation and only one general contractor bid. We met with BG Consultants on March 21 to go through value engineering options knowing that the entire project was not feasible. We chose to go from the original demarcation line and include everything north. This "base bid" would also include the 30'x44' park shelter, all on-street parking improvements, Athco playground equipment and associated synthetic turf, minimizing the footprint of the project on the north side of the Armory, moving the horseshoe pits to within the addition itself and also associated irrigation systems. This value engineered price comes in at \$1,779,883 not including any unit pricing and construction administration from BG. The base bid will NOT include the basketball, mini-pitch or pickleball courts. City staff recommends tabling this project until the City can apply for CDBG funding of a max grant of

\$750,000 and also if any private donations were to come in for the project to ultimately save up funding for the project. Pausing the project for now will enable the City to go out and seek those funds and ultimately change the way we bid the project in the future to be able to do it turn-key and gain multiple competitive bids. We would plan to bid the project back out in the Fall of 2024 after securing grants and adding more general contractors to bid on the project. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to deny the bid from Prairie Landworks Inc for the Brit Spaugh Park Addition and for staff to seek out grant opportunities and save up funding to complete the project.

- 9. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, the Assistant City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ____ minutes to discuss legal issues related to economic development grants pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at ____:____.

- 10. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, the Assistant City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ____ minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at ____:____.

ADJOURNMENT